



WorldReach Bible Institute

2131 Ruth Jackson Road • Bogart, GA 30622

Association of Christian Schools International – Continuing Education Unit

Effective November 12, 2008 WorldReach Bible Institute received approval as an ACSI Continuing Education Unit (CEU) provider in the area of Biblical Studies.

An approved CEU certificate, in the format prescribed by ACSI, will be provided for each course completed.

The following guidelines are taken directly from the ACSI “Approval Application for Schools/Organizations Offering Continuing Education”. WorldReach has affirmed adherence to these guidelines:

1. The primary goal of each program provided is to assist Christian school educators in their preparation for teaching in the Christian school.
2. One CEU will be awarded for every six hours of direct instruction. No homework, writing projects, or assignments will be included in this hour total.
3. Approval for all classes offered must be granted by ACSI. The approval number (course number) issued by ACSI for each approved course must be on the CEU certificate or the CEU report issued.
4. Each in-service will result in not more than five CEUs unless prior approval is obtained from the ACSI Certification Office after the submission of an in-depth syllabus and schedule.
5. Participants who are to receive CEUs must attend all activities as planned, and CEUs shall not be given prior to the completion of the program.
6. An outline for the instruction, statement of purpose and objectives, and schedule will be given to all participants.
7. The CEU provider will maintain a record of each program for a minimum of five years that includes:
 - Date(s) and location of the continuing education program
 - Number of contact hours as well as CEUs awarded
 - A complete list of participants
 - Title and outline of the in-service program
8. The CEU provider will make available to the participants a CEU certificate. The certificate issued may be designed locally, but it must contain the following information:
 - Legal name of participant (as recorded on file with ACSI)
 - Title, date(s), and location of the continuing education program
 - ACSI CEU approval number (or CEU course number)
 - Number of CEUs awarded (only whole numbers)
 - Name and address of your school/organization
 - Whether the CEU(s) is/are in biblical studies or educational studies
 - Total hours of instruction
 - Name of presenter
 - Signature of either presenter or CEU Coordinator (must be signed by administrator or board chairperson if CEU is for presenter or coordinator)
9. If requested by participants or by ACSI, full and accurate disclosure will be made regarding programs, services, and fees.
10. ACSI reserves the right to revoke a provider’s status or to refuse to grant credit for CEUs if the guidelines are not followed.